

Habitat for Humanity Thunder Bay Volunteer Application Form

Thank you for your interest in Habitat for Humanity Thunder Bay. The information you provide will help us to place you in a volunteer position which best suits your skills, interests, and the needs of our organization.

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PERSONAL INFORMATION

Last Name: _____ First Name: _____

Mailing Address: _____

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Home Telephone: _____ Work Telephone: _____

Fax Number: _____ E-mail Address: _____

Occupation: _____ Company Name: _____

Community Organization (if applicable): _____

Do you own CSA approved Steel toed work boots: YES NO

Age Group: (Volunteers must be 16 years of age or older to volunteer for Habitat for Humanity Thunder Bay. Please note that we cannot accept volunteers less than 16 years old on our build site or in the ReStore.)

Please place a check in the appropriate age category:

16 - 17 years 18 – 49 years over 50 years

Have you previously volunteered with Habitat for Humanity? YES NO

If yes, please list experiences:

Are you completing mandatory community involvement hours for your Ontario Secondary School Diploma?

YES NO If yes, how many hours? _____

Are you completing probation or court appointed hours?

YES NO If yes, how many hours _____ & Probation Officer _____

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AVAILABILITY - Please select your preferred volunteer schedule/or availability

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Morning	Morning	Morning	Morning	Morning
Afternoons	Afternoons	Afternoons	Afternoons	Afternoons	Afternoons
Anytime	Anytime	Anytime	Anytime	Anytime	Anytime

AREAS OF INTEREST - Please select which of the following volunteer areas are of interest. For details on the below volunteer opportunities please refer to the volunteer job description handbook.

Build Site	Committees	Restore	Office	Other
General Labour	ReStore	Inventory and Pricing	Administrative Support Assistant	Special Events Volunteer
First Aid*	Fund Development	Pickups and Deliveries		Ticket Selling
Trades	Family Selection	Workshop		
	Build	Cash/Customer Service		
	Family Partnering	Salvage Crew		
	Board of Directors	Display & Merchandise Care		

* - Valid first aid certification (i.e. Red Cross, St. John's Ambulance, etc...) is an asset but is not a requirement of the volunteer.

First Aid Certification: YES NO If yes, please list: _____

Certification Number: _____ Certifying Organization: _____

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SKILL LEVEL

Please rate your skill level in the following areas by placing an X in the appropriate box using the following rating scale:

- 1 – Contractor/Ticketed Tradesperson
- 2 – Very Skilled, able to supervise
- 3 – Skilled
- 4 – Have some skills
- 5 – Willing worker

	1	2	3	4	5		1	2	3	4	5
Cement/Cribbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insulation/Vapour Barrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drywall Boarding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Interior Trim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fencing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Painting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Framing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roofing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Siding/Soffit/Facia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Taping/Finishing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Surveying	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please check appropriate box:

Are you interested and able to act as a House Build Supervisor? YES NO

Are you interested and able to act as a Crew Leader? YES NO

If you answered yes to any of the above 2 questions please list your skilled areas:

MEDICAL & EMERGENCY INFORMATION

In the event an emergency should arise and I should need emergency medical treatment or hospitalization – permission is granted to the leaders of Habitat for Humanity Thunder Bay to grant authorization for necessary care.

Please fill in below information as detailed as possible:

List of Medications:

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List of any known allergies (i.e. plants, medications, insect bites, etc...):

Do you have any medical and/or physical information/disabilities you wish to be taken into consideration or that you feel may affect your ability to perform as a volunteer?

Emergency Contact Person (Please print information clearly):

Name: _____

Relationship to Volunteer: _____

Telephone Number: _____ Mobile Number: _____

Work Number: _____

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Please return this application as soon as possible. We look forward to providing you with more details about Habitat for Humanity Thunder Bay and our great team of volunteers, and will contact you shortly after receiving your application. You will also be placed on our mailing list for our newsletter.

Please keep us updated if you change your address or phone number.

Volunteer Signature

Parent or Guardian
(If volunteer is under the age of 18yrs of age)

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RELEASE AND WAIVER OF LIABILITY AND INDEMNITY 20__

THIS RELEASE AND WAIVER OF LIABILITY AND INDEMNITY (the Release) dated this ___ day of _____ 20__, by the Volunteer in favour of Habitat for Humanity Thunder Bay, a Provincial non-profit corporation, their directors, officers, employees and agents.

The Volunteer desires to participate in the Habitat program and the activities related to the work project. The Volunteer understands that the activities may include preparation and sale of used building materials, various fundraising activities incidental to the sale of used building materials, various fundraising activities and activities incidental to the other foregoing (herein called the Habitat Program). The Volunteer understands that the Habitat Program may include activities that may be hazardous to the Volunteer and that food, accommodations and medical facilities may be donated to Habitat and beyond the control of Habitat.

RELEASE AND WAIVER: The Volunteer does hereby release and forever discharge Habitat, successors, assigns from any and all liability, claims, causes of action and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from the Volunteer's participation in the Habitat Program.

INDEMNITY: The Volunteer further agrees to indemnify and save harmless Habitat for any claim or causes of action arising by reason of the Volunteer's participation in the Habitat Program. The Volunteer understands that this Release discharges Habitat from any liability or claim that the Volunteer may have against Habitat or with respect to any bodily injury, illness, death, property damage or any other claim that may result from the volunteer's participation in the Habitat Program. The Volunteer also understands that Habitat does not assume any responsibility for or obligation to provide financial or other assistance to the volunteer, including but not limited to medical, health or disability insurance. The Volunteer understands that Habitat does not carry or maintain health, medical or disability insurance coverage for any Volunteer. Such coverage should be the sole responsibility of the Volunteer.

MEDICAL TREATMENT: The Volunteer does hereby release and forever discharge Habitat from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment or service rendered in connection with the Volunteer's participation in the Habitat Program.

PHOTOGRAPHIC RELEASES: The Volunteer does hereby grant and convey unto Habitat all right, title, and interest in any and all photographic images and video or audio recordings made by Habitat during the Habitat Program, including, but not limited to any royalties, proceeds or other benefits derived from such photographs or recordings.

INDEPENDENT LEGAL ADVICE: The Volunteer acknowledges that he or she has the right to obtain independent legal advice prior to the execution of this Release and Waiver of Liability and Indemnity and has either obtained same or chosen to waive such independent legal advice.

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RELEASE AND WAIVER OF LIABILITY AND INDEMNITY

OTHER: This Release shall be governed by and interpreted in accordance with the laws of the country of Canada and the province of Ontario within which it is executed. The Volunteer agrees that in the event that any clause or provision of this Release and Waiver of Liability and Indemnity shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provision of this Release which shall continue to be enforceable.

IN WITNESS WHEREOF the Volunteer has executed this Release and Waiver of Liability and Indemnity as of the day and year first written above.

Volunteer Name: _____
(Printed)

Witness Name: _____
(Printed)

Volunteer Signature: _____
(Signature)

Witness Signature: _____
(Signature)

Volunteer Address:

Witness Address:

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CONFIDENTIALITY EXPECTATIONS

I understand that in my capacity as a volunteer for Habitat for Humanity Thunder Bay that I may have the opportunity to become aware of confidential information concerning clients, staff, and the business operations of this organization.

I am aware that anything I learn or experience during my volunteer interaction which may be considered private, sensitive, or privileged information must be held in strict confidence.

Therefore, I agree that I will not share protected information, nor divulge identifying information regarding clients, staff, or the business operations of Habitat for Humanity Thunder Bay or any related individuals or entities.

I acknowledge that should I fail to comply with these confidentiality expectations it may result in the termination of my volunteer relationship with Habitat for Humanity Thunder Bay.

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RELEASE AND WAIVER OF LIABILITY AND INDEMNITY

CONFLICT OF INTEREST:

Persons covered by this policy are the Board Members, Staff and Volunteers of Habitat for Humanity Thunder Bay. Members of the Board, Staff, and Volunteers are obligated to always act in the best interest of Habitat for Humanity Thunder Bay. This obligation requires that any Board Member, Staff or Volunteer, in the performance of organization duties, seek only the furtherance of the organizations' mission.

Members of the Board, Volunteers, and Staff of Habitat for Humanity Thunder Bay have a duty to disclose any personal, family, or business interests that may, in the eyes of the general public influence their actions, decisions and judgment and that may affect the reputation or credibility of the organization.

A conflict of interest is defined as an actual or perceived interest by a Board member, Staff and Volunteers as an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain outside of Habitat for Humanity Thunder Bay.

Members of the Board, Staff, and Volunteers may not use their position with Habitat for Humanity Thunder Bay to solicit Habitat for Humanity stakeholders such as clients, volunteers, staff or partners for personal business or one operated by a close friend, family member, business associate or a corporation or partnership in which you hold a significant interest.

It is important to note that a "conflict of interest" exists if the decision could be, or could appear to be influenced - it is not necessary that influence takes place.

Members of the Board, Staff and Volunteers should neither solicit nor accept gratuities, favors, or anything of monetary value from stakeholders. This is not intended to preclude bona-fide organizational fund raising-activities on behalf of Habitat for Humanity Thunder Bay.

Date: _____

Volunteer Name: _____
(Printed)

Witness Name: _____
(Printed)

Volunteer Signature: _____
(Signature)

Witness Signature: _____
(Signature)

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HABITAT FOR HUMANITY THUNDER BAY, ONTARIO

DONATIONS

Habitat for Humanity Thunder Bay does not charge a fee to volunteer. However, you can make a significant contribution to the Habitat partnership as an individual donor. Your contribution will help Habitat for Humanity Thunder Bay break the cycle of poverty by providing simple, decent homes for local families.

Habitat for Humanity Thunder Bay is a registered charitable organization #_____. When you make a donation of \$20.00 or more you will receive a tax receipt. A tax receipt will be mailed for donations of \$20.00 or more to the mailing address provided on the volunteer application; please make sure your address is legible. Tax receipts are issued within 4 weeks. Tax receipt inquires:

Habitat for Humanity Thunder Bay
Volunteer Coordinator
T: 807-345-5520
E: volunteer@habittbay.com

**For more information about charitable donations and guidelines please visit:
Canadian Revenue Agency - <http://www.cra-arc.gc.ca/chrts-gvng/dnrs/menu-eng.html>**

- I wish to support Habitat for Humanity Thunder Bay programs and future initiatives on an ongoing basis. Please contact me to make arrangements
- Apprentice Builder Level - \$25.00
- Journeyman Builder Level - \$50.00
- Master Builder Level - \$100.00
- Golden Hammer Donation at \$_____

Do not email this document. Some areas must be signed by hand.

Print

Save